

THE BELLE PROJECT

CLE USER ACTIVITY LOG

The Technical Support Person must ensure that the client fills out this User Log after each CLE event. After completion, fax the Log to (403) 282-0838. These logs are critical to the success of the project. Thank you!

Name of Support Person: _____ Date: _____

Name of Client: _____ Institution: _____

1. Briefly describe your specific use of the CLE today:

2. Describe any problem(s):

3. Was the videoconference: _____ point-to-point _____ multipoint

4. Name the remote site(s) you connected to: _____

5. General quality of the audio: _____ Poor _____ Fair _____ Good _____ Excellent

6. General quality of the video: _____ Poor _____ Fair _____ Good _____ Excellent

7. Usability: _____ Poor _____ Fair _____ Good _____ Excellent

8. Effectiveness to support your meeting or class: _____ Poor _____ Fair
_____ Good _____ Excellent

9. Place an "X" beside any application sharing software that you used today:

___ Whiteboard ___ PowerPoint ___ Excel ___ Word ___ Website viewing ___ Other

10. General Comments: